To earn a Human and Family Development Minor, the student must complete 24 credits, with 11 at the 300 level or above. All students are required to take a 12 credit core curriculum and, with the help of a faculty advisor, to develop a written statement of goals and interests along with a planned curriculum that includes 12 additional credits of electives consistent with the stated goals and interests. At least 6 credits of electives must be outside of the student's major. The semesters that are identified for when courses are offered may vary from what is identified in this Advising Form. Please check with the respective departments to determine when courses will be offered.

**KEY TO SEMESTER(S) OFFERED**
- **All** - All semesters
- **2/Y** - Twice a year, Fall and Spring
- **Y** - Yearly, one semester per year (semester offered noted)
- **B** - Biennially, every other year (semester and odd or even years noted)

### CORE CURRICULUM
All students are required to take a 12 credit core curriculum outlined below:

<table>
<thead>
<tr>
<th>Semester(s) Offered</th>
<th>CORE CURRICULUM COURSES</th>
<th>Semester Completed</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Must take:</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2/Y - Fall, Spring</td>
<td>PSYX 230S (3) Child and Adolescent Development (Prereq. PSYX/PSYC 100S)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>(PSYC 240S) -OR-</td>
<td></td>
</tr>
<tr>
<td></td>
<td>PSYX 233 (3) Adult Development and Aging (Prereq. PSYX/PSYC 100S)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>(PSYC 245)</td>
<td></td>
</tr>
<tr>
<td>Y - Fall</td>
<td>HFD 494 (1) Seminar in Human Development (at least 1 cr.)</td>
<td></td>
</tr>
<tr>
<td>All</td>
<td>HFD 498 (2) Internship (Variable cr.; 2 required) -OR-</td>
<td></td>
</tr>
<tr>
<td></td>
<td>C&amp;I 367 Cooperative Education Experience (3) for Education majors only</td>
<td></td>
</tr>
<tr>
<td><strong>Plus one of the following courses:</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Y - varies</td>
<td>COMX 311 (3) Family Communication (Prereq. COMX 115)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>(COMM 311)</td>
<td></td>
</tr>
<tr>
<td>Y - varies</td>
<td>SOCI 332 (3) Sociology of Family (Prereq. SOCI 101 (SOC 110))</td>
<td></td>
</tr>
<tr>
<td></td>
<td>(SOCI 300)</td>
<td></td>
</tr>
<tr>
<td>Not offered currently</td>
<td>HFD 412 (3) Family Development/Families of Young Children with Disabilities</td>
<td></td>
</tr>
</tbody>
</table>
### Plus one of the following research courses:

<table>
<thead>
<tr>
<th>All</th>
<th>PSYX 120</th>
<th>(3) Intro to Psychological Research Methods (Prereq.- PSYX/PSYC 100S) (PSYC 120)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>PSYX 320</td>
<td>(3) Advanced Psychological Research Methods (Prereq: PSYX 100, 120, 220 or PSYC 100, 120, 220)</td>
</tr>
<tr>
<td>All</td>
<td>SOCI 318</td>
<td>(4) Sociological Research Methods (SOC 201)</td>
</tr>
<tr>
<td>All</td>
<td>COMX 460</td>
<td>(3) Communication Research Methods (Prereq. - statistics course)</td>
</tr>
<tr>
<td>2/Y</td>
<td>SW 400</td>
<td>(3) Social Work Research (Prereq. - SW 360)</td>
</tr>
<tr>
<td>All</td>
<td>C&amp;I 520</td>
<td>(3) Educational Research and Program Evaluation (must be a senior)</td>
</tr>
</tbody>
</table>

### ELECTIVES

The following list of electives is categorized to assist the student in finding courses. You may take courses from *any of the following categories or combination of categories*. Students may plan a theme or emphasis within the minor which does or does not correspond to these categories, but should choose among courses from this list. Occasionally "special topics" courses are offered. Students may use these as electives with the consent of their advisors. C&I elementary teaching majors may earn a Permissive Special Competency in Early Childhood Education through the HFD Early Childhood emphasis.

<table>
<thead>
<tr>
<th>Semester(s) Offered</th>
<th>ELECTIVES COURSES</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>EARLY CHILDHOOD:</strong></td>
<td></td>
</tr>
<tr>
<td>Spring, odd years only</td>
<td>EDEC 330 (3) Early Childhood Education/Curriculum</td>
</tr>
<tr>
<td>Spring, even years only</td>
<td>EDEC 310 (3) Child in the Family (Prereq.- PSYX/PSYC 100S)</td>
</tr>
<tr>
<td>Y - Fall</td>
<td>C&amp;I 453 (3) Intro to Special Education Law and Policy</td>
</tr>
<tr>
<td>All</td>
<td>EDEC 396 (3) Preschool Practicum (Prereq.- EDEC 310)</td>
</tr>
<tr>
<td>All</td>
<td>C&amp;I 410 (3) Exceptionality and Classroom Management</td>
</tr>
<tr>
<td>B - Fall, even</td>
<td>C&amp;I 420 (3) Curriculum in Early Childhood Special Education</td>
</tr>
<tr>
<td>B - Fall, odd</td>
<td>C&amp;I 421 (3) Issues in Early Intervention (a.k.a. Issues in Childhood Special Education)</td>
</tr>
<tr>
<td>All</td>
<td>C&amp;I 494 (V) Practicum in Special Education Preschool</td>
</tr>
<tr>
<td>Intermittent</td>
<td>C&amp;I 495 (V) Special Topics in Special Education</td>
</tr>
<tr>
<td>Term</td>
<td>Course Code</td>
</tr>
<tr>
<td>----------</td>
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</tr>
<tr>
<td>Spring/Fall</td>
<td>PHAR 110N</td>
</tr>
<tr>
<td>Fall</td>
<td>CSD 210</td>
</tr>
<tr>
<td>Not currently offered</td>
<td>HFD 413</td>
</tr>
<tr>
<td>All</td>
<td>HFD 498</td>
</tr>
<tr>
<td>Y - Fall</td>
<td>PSYX378</td>
</tr>
<tr>
<td>All</td>
<td>PSYX 290</td>
</tr>
<tr>
<td>SCHOOL-AGE:</td>
<td></td>
</tr>
<tr>
<td>All</td>
<td>C&amp;I 303</td>
</tr>
<tr>
<td>All</td>
<td>C&amp;I 410</td>
</tr>
<tr>
<td>Spring/Fall</td>
<td>PHAR110N</td>
</tr>
<tr>
<td>Y - Fall</td>
<td>PSYX 378</td>
</tr>
<tr>
<td>Y - Spring</td>
<td>PSYX 345</td>
</tr>
<tr>
<td>B - Fall, odd</td>
<td>PSYX 376</td>
</tr>
<tr>
<td>Variable</td>
<td>PSYX 339</td>
</tr>
<tr>
<td>Y - varies</td>
<td>SOCI 332</td>
</tr>
<tr>
<td>Y - varies</td>
<td>SOCI 330</td>
</tr>
<tr>
<td>2/Y - Fall, Spring</td>
<td>SW 300</td>
</tr>
<tr>
<td>Y - Fall</td>
<td>SW 420S</td>
</tr>
<tr>
<td>Variable</td>
<td>Check with Departments regarding variable-credit 395 and 495-Special Topics listings</td>
</tr>
</tbody>
</table>

**ADOLESCENCE:**

<table>
<thead>
<tr>
<th>2/Y - Fall, Spring</th>
<th>C&amp;I 303</th>
<th>Educational Psychology/Measurements (Prereq-PSYX/PSYC 100S)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Y - Fall</td>
<td>C&amp;I 453</td>
<td>Intro to Special Education Law and Policy</td>
</tr>
<tr>
<td>All</td>
<td>C&amp;I 410</td>
<td>Exceptionality/Classroom Management (Prereq.- C&amp;I 303)</td>
</tr>
<tr>
<td>Spring/Fall</td>
<td>PHAR110N</td>
<td>Use and Abuse of Drugs</td>
</tr>
<tr>
<td>Quarter</td>
<td>Course Code</td>
<td>Credits</td>
</tr>
<tr>
<td>------------</td>
<td>-------------</td>
<td>---------</td>
</tr>
<tr>
<td>Y - Fall</td>
<td>PSYX 378</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>(PSYX 335)</td>
<td></td>
</tr>
<tr>
<td>Y - Spring</td>
<td>PSYX 345</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>(PSYX 336S)</td>
<td></td>
</tr>
<tr>
<td>B - Fall, odd</td>
<td>PSYX 376</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>(PSYX 337)</td>
<td></td>
</tr>
<tr>
<td>Variable</td>
<td>PSYX 339</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>(PSYX 340)</td>
<td></td>
</tr>
<tr>
<td>Y - varies</td>
<td>SOCI 330</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>(SOC 330)</td>
<td></td>
</tr>
<tr>
<td>2/Y - Fall, Spring</td>
<td>SW 300</td>
<td>4</td>
</tr>
<tr>
<td>Y - Fall</td>
<td>SW 450</td>
<td>3</td>
</tr>
<tr>
<td>Variable</td>
<td>Check with Departments regarding variable-credit 395 and 495-Special Topics listings</td>
<td></td>
</tr>
</tbody>
</table>

**GERONTOLOGY:**

*Note: Students who are interested in a specialized minor in Gerontology should consider enrolling in the Interdisciplinary Gerontology Minor*

*keith.anderson@umontana.edu*

<table>
<thead>
<tr>
<th>Quarter</th>
<th>Course Code</th>
<th>Credits</th>
<th>Course Title</th>
<th>Prerequisites</th>
</tr>
</thead>
<tbody>
<tr>
<td>Y - Spring</td>
<td>AHHS 325</td>
<td>2</td>
<td>Introduction to Geriatrics</td>
<td></td>
</tr>
<tr>
<td></td>
<td>AHHS 327</td>
<td>2</td>
<td>Special Topics Montana Gerontology Society Annual Conference</td>
<td></td>
</tr>
<tr>
<td>Y - varies</td>
<td>AHHS 495</td>
<td>3</td>
<td>Special Topics: Health Aspects of Aging</td>
<td></td>
</tr>
<tr>
<td>2/Y - Fall, Spring</td>
<td>PSYX 233</td>
<td>3</td>
<td>Adult Development and Aging</td>
<td>PSYX/PSYC 100S</td>
</tr>
<tr>
<td></td>
<td>(PSYC 245)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Variable</td>
<td>Check with Departments regarding variable-credit 395 and 495-Special Topics listings</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Y - Fall</td>
<td>SW 455</td>
<td>3</td>
<td>Social Gerontology</td>
<td>SW100S or SOCI 101S/PSYX/PSYC100S</td>
</tr>
<tr>
<td>Variable</td>
<td>Check with Departments regarding variable-credit 395 and 495-Special Topics listings</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>All</td>
<td>Independent Study (arrange with appropriate department)</td>
<td></td>
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</tbody>
</table>

*NOTE: Other courses with Gerontology content may be selected as electives with approval of the Human Development Minor Advisors.*

**FAMILY DEVELOPMENT:**

<table>
<thead>
<tr>
<th>Quarter</th>
<th>Course Code</th>
<th>Credits</th>
<th>Course Title</th>
<th>Prerequisites</th>
</tr>
</thead>
<tbody>
<tr>
<td>Y - varies</td>
<td>COMX 414</td>
<td>3</td>
<td>Communication in Personal Relationships</td>
<td>COMX 115</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Course Code</td>
<td>Course Title</td>
<td>Credits</td>
<td>Prerequisites</td>
<td></td>
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<td>-------------</td>
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<td></td>
</tr>
<tr>
<td>COMM 410</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Y - varies</td>
<td><strong>COMX 311</strong> (3) Family Communication (Prereq.: <strong>COMX 115</strong>)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>B - Spring, even</td>
<td><strong>EDEC 310</strong> (3) Child in the Family (Prereq.: <strong>PSYX/PSYC 100S</strong>)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fall</td>
<td><strong>C&amp;I 452E</strong> (3) Ethics and Consumer Economics (Prereq.: lower division course in Perspective 5.)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Intermittent</td>
<td><strong>PSYX348</strong> (3) Psychology of Family Violence (PSYC 385)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Y - varies</td>
<td><strong>SOCI 332</strong> (3) Sociology of Family (Prereq.: <strong>SOCI 101</strong> (SOC 110))</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Y - Spring</td>
<td><strong>SW423/PSYX 441</strong>/<strong>SOCI 433</strong> (SOC 423) (3) Addiction Studies</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Variable</td>
<td>Check with Departments regarding variable-credit <strong>395</strong> and <strong>495</strong>-Special Topics listings</td>
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</tbody>
</table>
HUMAN AND FAMILY DEVELOPMENT MINOR: SERVICE LEARNING (HFD 498)

On the HFD website you will find a list of potential placement sites for students enrolled in the Human and Family Development Minor service learning experience, Cooperative Education Experience (HFD 498). This is considered a service learning experience in which you set and achieve learning goals in addition to providing service. In addition to sites listed, students may propose other sites for approval to the service learning faculty supervisor. For example, there are many retirement homes and centers, as well as day care and preschool sites which are not listed but which may be considered appropriate. Contact your Human and Family Development Minor Committee Advisor for more information.

While the Human and Family Development Minor requires only 2 credits of service learning work (roughly equivalent to 90 hours of work over a 15-week semester), note that many sites require longer commitments, up to two semesters.

The procedure for enrolling in HFD 498 is as follows:
1. Identify a position that you are interested in. You may use the HFD list of service learning placements but you may also identify an agency and position that is not listed but that fits with your interests and goals. The position can be volunteer or paid.

2. There are a maximum of 6 credits that you may earn towards graduation for all courses that are numbered x98. You may enroll in more than one of these, but once you have earned a total of 6 credits no other credits will count towards graduation. The rule of thumb for determining the number of credits you earn is that 45 hours per semester = one credit.

3. Contact an HFD Committee faculty member who you would like to have serve as an academic advisor for approval of the internship.

5. Contact the agency that offers the position and determine whether you may volunteer or work there and whether there is a supervisor on site who will complete necessary paperwork and supervise your work.

6. Meet with your academic advisor to discuss the job description and your learning objectives (you will need to identify these for the online learning agreement. You will also need to have your academic advisor sign a course over-ride slip (obtained at the Registrar's office, and returned there) in order to officially register.

7. Go to Internship Services (DHC, Garden Level, Suite 02; http://www.umt.edu/internships/), get/print a Learning Agreement form. The Online Learning Agreement (OLA) allows student interns, faculty, and employers to be connected in an organized and efficient manner. Through the OLA, everyone involved is able to see and approve the details of an internship including associated learning objectives and job descriptions. The OLA highlights the educational nature of the internship experience. This system also allows faculty to view evaluations completed by the student and the supervisor at the conclusion of the internship for assessment purposes. It is the student’s responsibility to complete the OLA and to register for the academic credit in
a timely manner. Ideally, this paperwork should be submitted well in advance of the internship's start date.

- Print and review the Online Learning Agreement Worksheet.
- Log on to your Griz eRecruiting account using the gray box to the left and your NetID.
- Once you are signed in to your account, click the “Report an Internship Hire” link on the left side of the screen.
- Select the grey “Other” tab near the bottom of the page after selecting the correct academic term from the drop down.
- Fill in the "Organization Name" and "Job Title" fields then press "Save."
- Complete the rest of the Online Learning Agreement fields using the worksheet.
- You can cut/paste your Job Description and Learning Objectives from another document or upload them directly into the “Internship Document” area.
- Select “Finish” when you are done. If you need to make changes to your agreement, please contact our office instead of resubmitting the entire form.

Details of supervision are to be worked out between the faculty supervisor and the student, although it is assumed that there will be an on-site supervisor and that the student will meet periodically with the faculty supervisor to report progress and to discuss relevant issues. Students will be responsible to:

1. Work at your internship site as determined by your academic supervisor and on-site supervisor.

2. Participate in a weekly seminar in which your service learning goals are developed and you participate in discussions and classroom exercises with other service learning students. This seminar currently meets in an online forum through Moodle. Towards the end of the semester, students will meet together to give brief presentations about their service learning experience.

3. Keep track of your hours (45 hours = 1 credit hour). Activities that count towards your hours are as follows:
   a. Time spent at the internship site working
   b. Time spent attending the online Moodle class (approx. 1 hour a week).
   c. Time spent journaling
   d. Time spent researching and writing your 10 page literature review
   e. Time spent preparing and attending your end of semester presentation about your service learning experience

4. Keep a Reflective Journal. Reflection is considered a key component of service learning. The journal can be maintained electronically or handwritten.

5. Write a 10 page literature review. The topic must be approved by your HFD academic advisor. The topic should be related to your service learning experience and your own “theme” recorded on your Plan of Study form (i.e., it should reflect a topic related to your
academic and career goals). Follow APA formatting guidelines.

6. Turn in your literature review, journal, and hours at the end of the semester to your HFD academic advisor.

7. Your internship supervisor will complete necessary forms at the end of your internship.