HFD MINOR STUDENT CHECKLIST

☐ Set up appointment with an HFD minor advisor in your major department (see listing).

☐ Meet with your advisor and determine your thematic area.

☐ Complete the HFD Minor Plan of Study Form (can be handwritten, typed or word processed). The HFD Minor Course Requirement Worksheet provides guidance.

☐ Have the HFD minor advisor from your major department sign and date the HFD Minor Plan of Study Form.

☐ Have one of the Co-Chairs of the HFD Minor to set up an appointment to go over the HFD Minor Plan of Study Form and sign it:
   Paul Silverman, Skaggs 366, 243-6349, paul.silverman@mso.umt.edu; or
   Meg Ann Traci, Corbin 243, 243-4956, matraci@ruralinstitute.umt.edu

☐ Turn a copy of your HFD Minor Plan of Study Form in to the one of the Co-Chairs of the Human and Family Development Minor.

☐ Obtain Degree/Major/Option Change Form (from Griz Central) and have one of the HFD Minor Co-Chairs sign it.

☐ Turn the signed Degree/Major/Option Change Form requesting the addition of the HFD Minor in to the Registrar's office at least one semester prior to graduation.

☐ Reminder for graduation - you must get a Minor Graduation Form (orange form) from the Registrar's office the semester prior to graduation. Make sure you fill out all courses and have one of the co-chairs of the Human and Family Development Minor sign this form.

☐ If at any time you change or do not take a course that you designated in your approved Plan of Study, please contact your advisor. They will document on your HFD Minor Plan of Study Form.