

# University of Montana – College of Humanities and Sciences

# INDIVIDUAL PERFORMANCE RECORD (IPR)

# EVALUATION PERIOD: Sept 1, 20\_\_ - Aug. 31, 20\_\_

# NAME:

# DEPARTMENT:

1. **PERSONAL STATEMENT** (State annual increment request – normal, merit promotion or tenure; note the highlights from this review period. 250 word limit is recommended.)

INDIVIDUAL PERFORMACE RECORD

1. **TEACHING** (Attach student evaluation NUMERICAL SUMMARIES for at least one course per semester at end of IPR – do not attach individual student comments.)
2. ***Courses Taught*** *(List course #, course title, semester taught, enrollment, contact hours and**please denote “\*” General Education, “W” writing.)*
3. ***Undergraduate Advising*** *(List general and special advising & number of advisees.)*
4. ***Graduate Advising***
	1. ***Professional Papers, Creative Works, Portfolios, Theses, Dissertations*** *(Include level of involvement: Major Professor/Advisor or Committee Member.)*
	2. ***Major Professor/Academic Advisor*** *(List student names and degree objective.)*
	3. ***Other Graduate Committee Membership***
	4. ***Student Honors, Grants, Presentations, Publications***
5. ***Other Teaching Activities*** *(E.g., Independent Study, Internships, Undergraduate Theses, Student Teaching Supervision, Continuing Education, Innovative Courses.)*
6. **SCHOLARSHIP, CREATIVE ACTIVITY, RESEARCH** (Do not forward entire books or articles, but include full reference/citation; abstract/cover pages need not be included.)
7. ***Books Published*** *(Provide full reference/citation.)*
8. ***Articles in Refereed Journals*** *(Provide full reference/citation.)*
9. ***Other Peer-Reviewed Refereed Publications*** *(Provide full reference/citation.)*
10. ***Professional Publications not Peer Reviewed*** *(Provide full reference/citation.)*
11. ***Book and Software Reviews*** *(Provide full reference/citation.)*
12. ***Professional Presentations at Meetings; Performances*** *(Include type of presentation: paper, poster, reading; and denote “\*” with students.)*
13. ***Participation in Workshops, Symposia, Panels*** (*Include title, location, date and level of participation.)*
14. *National and international symposia, plenary addresses*
15. *Panels*
16. *Workshops*
17. ***Colloquia and Other Research Seminars Presented*** *(Include title, location, and date.)*
18. ***Grants and Contracts Awarded or Continued (****Do not forward proposals List project title, authors, agency, contract #, dates, amount awarded.****)***
	1. *Grants Awarded or Continued as Principal Investigator/Project Director*
	2. *Grants as Co-Principal Investigator/Co-Project Director*
19. ***Grants and Contracts Submitted*** *(Do not forward proposals.**List**project title, authors, agency, contract #, dates, amount awarded.)*
	1. *Grants Submitted as Principal Investigator/Project Director*
	2. *Grants Submitted as Co-Principal Investigator/Co-Project Director*
20. ***Other Scholarship, Creative Activity and Research Not Captured above***
21. **Honors and Awards**
22. ***Teaching***
23. ***Research and Scholarship***
24. ***Service***
25. ***Other***
26. **PROFESSIONAL AND PUBLIC SERVICE** (Give a brief description/name of committee, years and level of involvement [chair, member, etc.].)
	1. ***University of Montana***
	2. ***Department/Unit***
	3. ***Professional Association Service***
	4. ***Public Service***
	5. ***Other Professional Service***
	6. ***Professional Association Memberships and Activities*** *(E.g., offices held)*
27. **ADDITIONAL INFORMATION** (Cite activities not covered above that you deem relevant.)

I certify that this evaluation record is complete and correct to the best of my knowledge for the period Sept 1, 20\_\_ to August 31, 20\_\_.

Signature Date